



Boys & Girls Clubs of West-Central WI – Tomah is looking for 2 AmeriCorps service members for the 2017-2018 school year.

The **Boys & Girls Club's** mission is to enable all young people, especially those who need us most, to reach their full potential as responsible, productive and caring citizens.

Marshfield Clinic AmeriCorps Afterschool National Service Program ~ serving your country

AmeriCorps, often referred to as a domestic Peace Corps, places individuals within communities to spend a year serving others. Marshfield Clinic Center for Community Outreach is a national service grantee that places individuals with afterschool host sites across Northwestern, WI.

Marshfield Clinic AmeriCorps Afterschool program description ~ this program places individuals with afterschool programs throughout northwestern Wisconsin to strengthen programming. Individuals serve as part of a case management team, working directly with at-risk, school-aged children. They provide homework assistance during the school year and organize physical activities and/or provide information on nutrition, personal/social skills or healthy active programming for the enrolled children.

During a typical day of service the member may initially report to the school where the youth reside during the day. While at school, the member may supervise a classroom of youth who need additional assistance with homework or other activities. Following the school day, the member reports to the afterschool program site, which may be at the school or another location in town. While there the member may chaperone youth during recreational times, coordinating sports or social activities. They will also provide direct support to the youth they case manage by giving homework assistance, talking with the parents of those youth, or sending updates home about progress being made. Members will build a "portfolio" for each youth, tracking success. The member will also coordinate and complete the youth's enrollment into a database and conduct parent and teacher surveys throughout the year.

Service Dates: 8/28/17 to 8/31/2018

August 28, 2017 – September 10, 2017 as a short term employee of the Boys & Girls Clubs of West-Central WI for staff training from the Boys & Girls Club. (part time – training hours only)
September 11, 2017 – August 31, 2018 for the AmeriCorps service year. (Early completion may be negotiated.)

Benefits for 2017-2018

- Living allowance - \$485.77 (gross before taxes) bi-weekly payroll for term of service
- Health insurance – option to enroll with premium paid in full for member only
- Childcare assistance (if qualified)
- \$5,815 education award upon successful completion of the term of service. May be used for self or a child or grandchild.
- Forbearance on qualified student loans and interest accrual payments while serving. (taxable)
- Work Experience and the development of highly sought job skills (initiative, interpersonal and intercultural communication, adaptability, collaboration and accountability)
- Networking for career placement at all levels of the organization served, with partner organizations and throughout the community
- Build value – in yourself and the position you serve. Organizations often hire members after their term of service because they know what they've invested in the member and what they will be receiving.
- Mileage, meals and housing are provided for all required Marshfield Clinic AmeriCorps trainings and events.
- AmeriCorps service gear provided by program. Boys & Girls Club apparel provided by program.
- Free Meals while the Boys & Girls Club meal program is active, typically 1 meal and 1 snack per day during the school year and 2 meals & 2 snacks per day during the summer.

Required Orientation & Training (expenses covered):

September 11 - 14, 2017 and January 3-5, 2017

What does it mean to serve?

Applicants must be willing to serve for the duration of the term of service (1700 hours minimum), averaging approximately 35-40 hours a week. Members must also be able to handle the financial commitment made by accepting the position.

Requirements to serve

- Members must be at least 19 years of age by September 11, 2017.
- Members must have a HS Diploma or GED certificate.
- Members must be able to pass a criminal, FBI and DMV background check (*Note: having a background does not automatically exclude them from membership*).
- Members must accept position as a full-time priority over other jobs and be able to complete 1700 hours of service.

Additional Information:

This position will also work closely with one elementary school in Tomah Area School District. This person works with children age 6-11; grades 1st – 5th

Work Hours:

Member will work 32-40 hours per week. *This is a flex position. The hours of 2:30 p – 7:00 p Monday-Friday are required. The other work hours are flexible but must be done Monday – Friday between the hours of 9:00 am - 2:30 pm. Scheduling outside of those hours must be approved in advance. Member may be asked to work 1 or 2 Saturdays during their service year for a special event*

What does a typical day look like?

11:00 – Arrive at the Boys & Girls Club, do case management on targeted children, paperwork

12:30-1:30 – Lunch

1:30 – 2:30 – Work in elementary school in Tomah (will work with same TASD elementary all year)

2:30 – 3:30 – help get children safely from Schools to Club, prep for afternoon programs

3:30 – 5:00 – Assist children with homework

5:00 – 6:00 – Lead a program with group of about 12-18 children. Programs would be either academic enrichment, healthy life skills, or physical activity

6:00 – 7:00 – Assist with healthy snack time, assist children with social skills during play time

Deadline:

Please complete your application as soon as possible. ALL paperwork, background checks and interview process must be finalized before Monday, August 14, 2017

How do I apply?

Contact Maretta Budde, Site Director

Boys & Girls Clubs of West-Central WI – Tomah

PO Box 765

Tomah, WI 54660

MBudde@BGCWCW.org

www.bgcwcw.org

608-374-4386 x 206